

# ONBASE

## MOBILE ACCESS FOR ANDROID

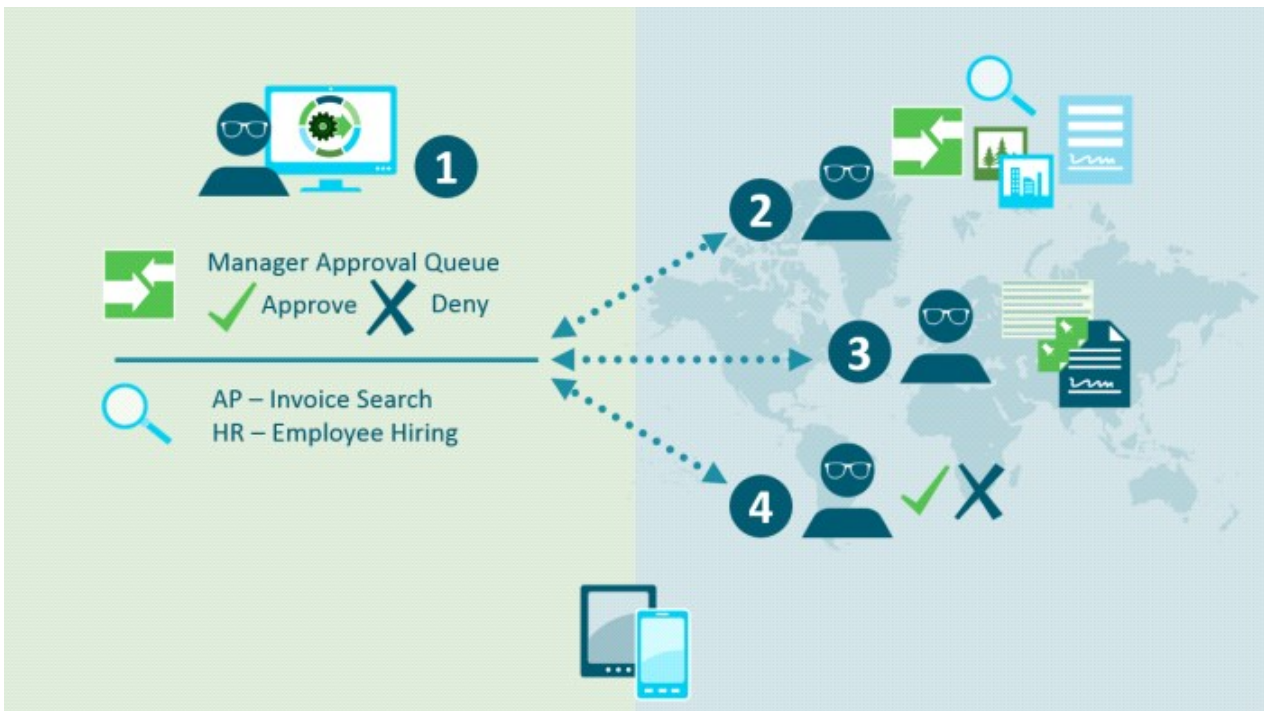
### SUMMARY

OnBase Mobile Access for Android provides workers with easy access to OnBase documents and processes at their convenience, and while they're on-the-go. Organizations can decrease overall processing time and simultaneously increase productivity by always keeping OnBase at decision makers' fingertips.

### BENEFITS

- **Improve the cost efficiency and effectiveness of a current OnBase solution** by extending mobile access to users.
- **Convenient access to documents and processes on-the-go**, when away from the office or not at a computer.
- **Make familiar or repetitive Workflow decisions quickly and easily**, without the need to access the full interface.
- **Leverage your company's existing mobile device investments**, with out-of-the-box OnBase integration.

### DESIGN



1. OnBase Administrators configure specific Ad-Hoc User Tasks within Workflow Queues, and specific Custom Queries to be "Available to Mobile Devices".
2. Users can launch OnBase Mobile and login to and access OnBase features.
3. Users can view results lists, documents and notes.
4. Users can select from and execute available Workflow Tasks, routing documents on for further processing.

## APPLICATIONS

- **C-Level executives, managers and traveling employees** can make immediate approval and routing decisions without requiring access to a computer.
- **Field employees** can perform field work and acknowledge via OnBase Mobile that a job has been completed or provide status updates to a project, including requests for help or materials. Real-time approvals and updates eliminate lag times, promote enterprise agility and improve transparency into any project. The ability to search for and access reference pricing sheets, manuals and technical documents while in the field, reduces the need for dedicating resources to support field employees.

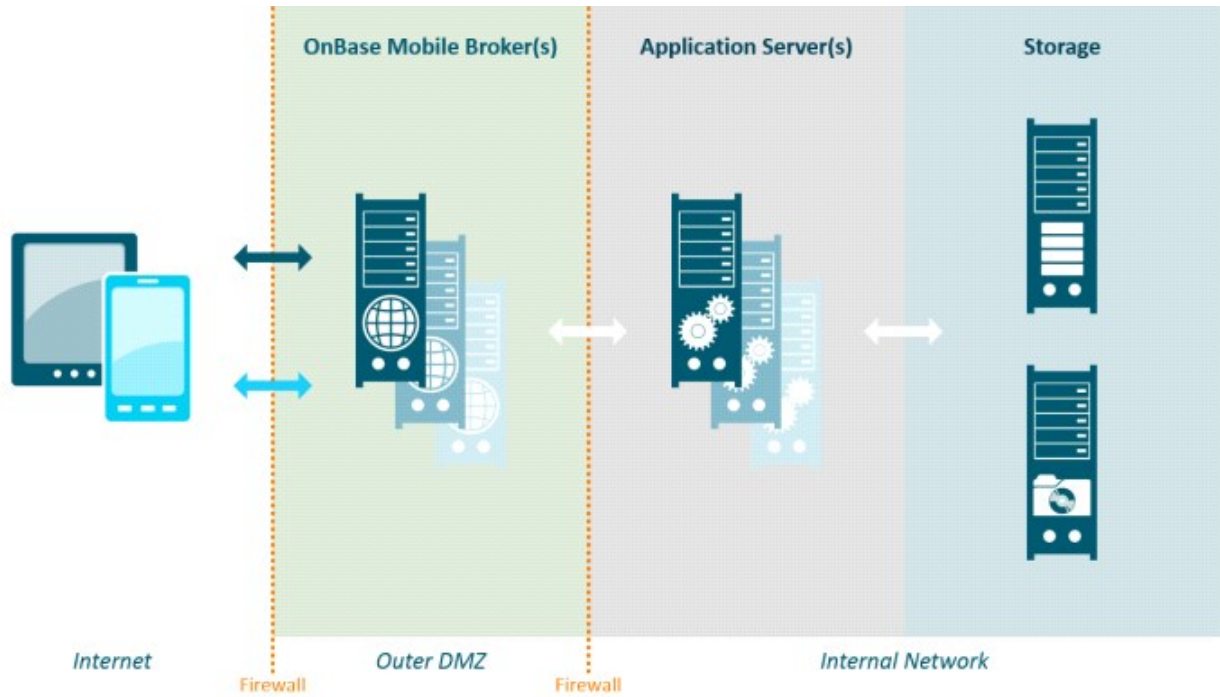
## KEY FEATURES

- **Use familiar touchscreen gestures** to:
  - Browse, sort and filter Workflow Queues, view documents and related documents and execute Ad-Hoc tasks
  - View, zoom and navigate multi-page Documents and Keywords
  - Add, view, edit and delete OnBase Notes
  - Execute searches with OnBase Custom Queries
  - Create, View, Edit, and Save E-Forms and Unity Forms
  - Upload and index photos and images
  - OnBase Administrators can lock/unlock user accounts and reset passwords
- **Developed as a native Android OS app** to provide a user experience consistent with other apps on Android devices.
- **Supports standard file formats** including images, text, Office documents, PDF and HTML.
- **Mobile App Broker** provides an extra layer of security, allowing server mobile access to be hosted on a separate machine from the Application Server and supporting SSL.

## INTERFACE



## ARCHITECTURE



*All of the OnBase Mobile Apps utilize a shared Mobile Apps Broker Web service hosted via Microsoft Windows Server Internet Information Services (IIS). Secure Socket Layer (SSL) connections are supported and for additional security, the Device Registration feature can be used to provide two-factor authentication.*

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