

# ONBASE

## MOBILE ACCESS FOR IPAD

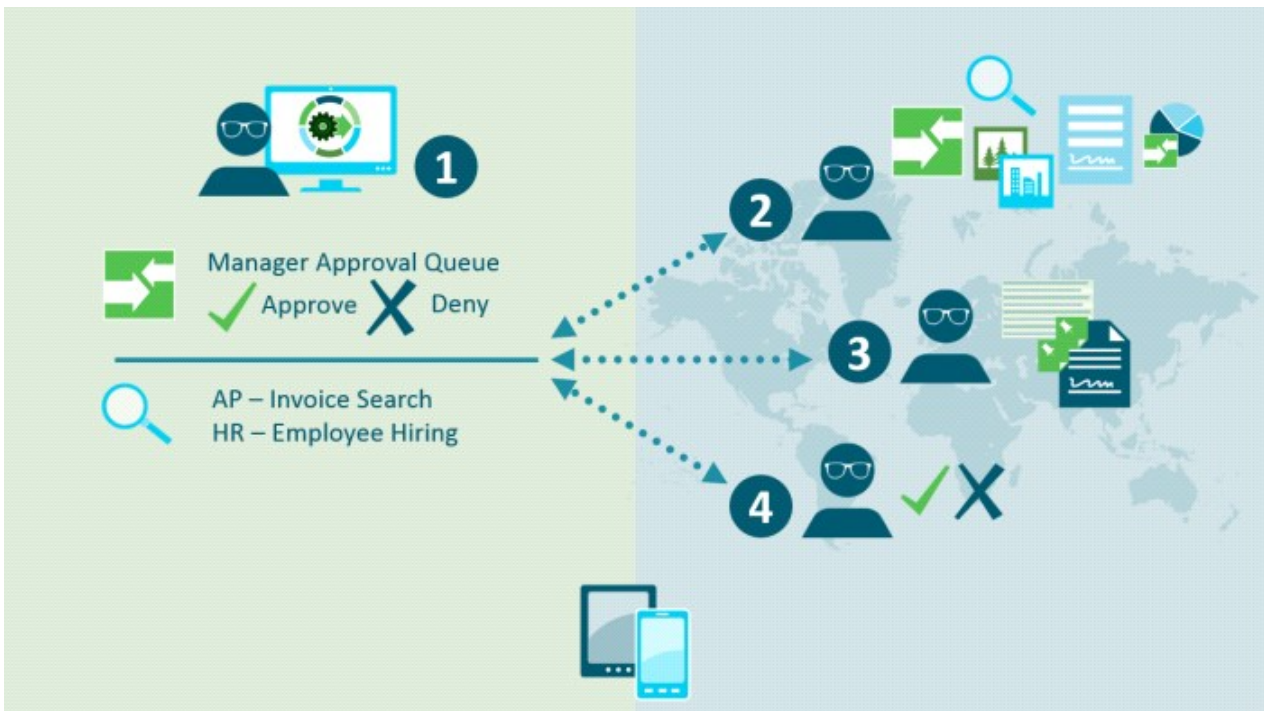
### SUMMARY

OnBase Mobile Access for iPad provides workers with easy access to OnBase documents and processes at their convenience, and while they're on-the-go. Organizations can decrease overall processing time and simultaneously increase productivity by always keeping OnBase at decision makers' fingertips.

### BENEFITS

- **Improve the cost efficiency and effectiveness of a current OnBase solution** by extending mobile access to users.
- **Convenient access to documents and processes on-the-go**, when away from the office or not at a computer.
- **Make familiar or repetitive Workflow decisions quickly and easily**, without the need to access the full interface.
- **Leverage your company's existing mobile device investments**, with out-of-the-box OnBase integration.

### DESIGN



1. OnBase Administrators configure specific Ad-Hoc User Tasks within Workflow Queues, and specific Custom Queries to be "Available to Mobile Devices".
2. Users can launch OnBase Mobile and login to and access OnBase features.
3. Users can view results lists, documents and notes.
4. Users can select from and execute available Workflow Tasks, routing documents on for further processing.

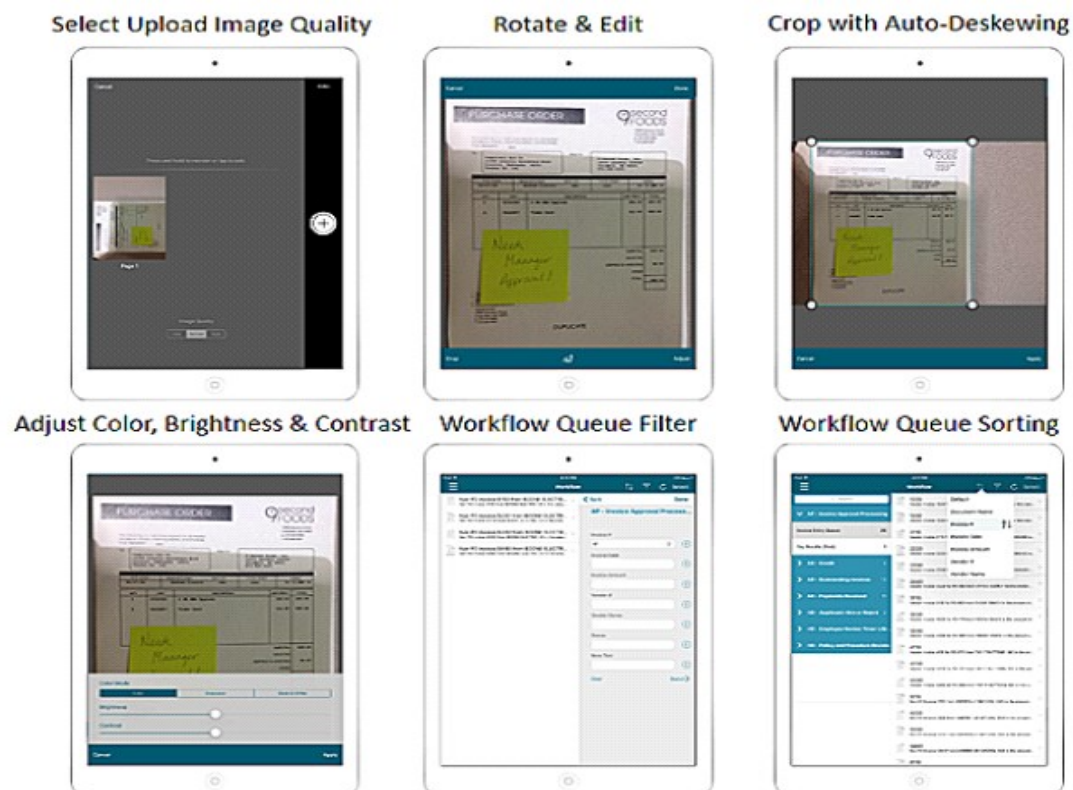
## APPLICATIONS

- **C-Level executives, managers and traveling employees** can make immediate approval and routing decisions without requiring access to a computer.
- **Field employees** can perform field work and acknowledge via OnBase Mobile that a job has been completed or provide status updates to a project, including requests for help or materials. Real-time approvals and updates eliminate lag times, promote enterprise agility and improve transparency into any project. The ability to search for and access reference pricing sheets, manuals and technical documents while in the field, reduces the need for dedicating resources to support field employees.

## KEY FEATURES

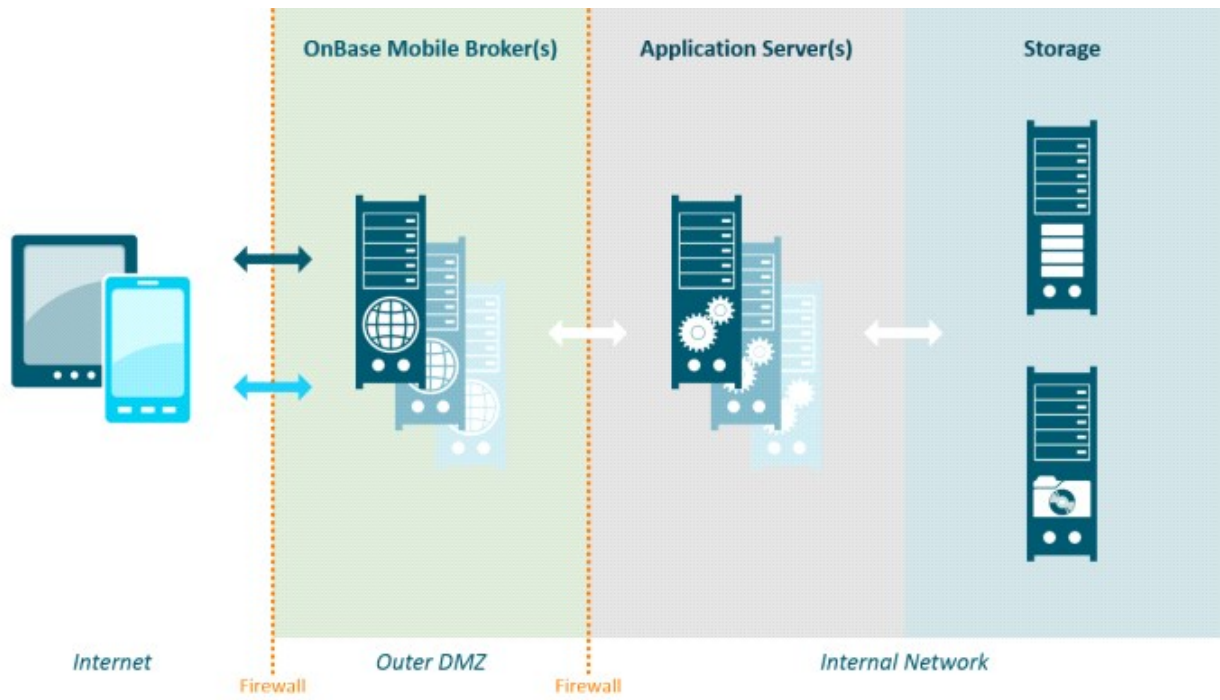
- **Five OnBase Mobile apps** currently available in the Apple App Store:
  - *OnBase Mobile for iPad*, the "legacy" app that is supported with OnBase versions 10-17
  - *OnBase Mobile 15 for iPad*, rewritten for an improved user experience and requires OnBase 15
  - *OnBase Mobile 16 for iPad*, adds image processing to the OnBase 15 app feature set and requires OnBase 16
  - *OnBase Mobile 17 for iPad*, adds support for login banners to the OnBase 16 app feature set and requires OnBase 17
  - *OnBase Mobile 18 for iPad*, adds support for Touch ID and Signature support for PDF and image documents to the OnBase 17 app feature set and requires OnBase 18
- **Use familiar touchscreen gestures** to:
  - View, zoom and navigate multi-page Documents, Keywords and add, edit and delete Notes
  - Execute searches with OnBase Custom Queries
  - Create, View, Edit, and Save E-Forms and Unity Forms
  - Upload and index photos and images

## INTERFACE



OnBase Mobile 16/17/18 for iPad

## ARCHITECTURE



*All of the OnBase Mobile Apps utilize a shared Mobile Apps Broker Web service hosted via Microsoft Windows Server Internet Information Services (IIS). Secure Socket Layer (SSL) connections are supported and for additional security, the Device Registration feature can be used to provide two-factor authentication.*

Learn more at [Community.Hyland.com](https://Community.Hyland.com)

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