

ONBASE

AUTOMATED REDACTION

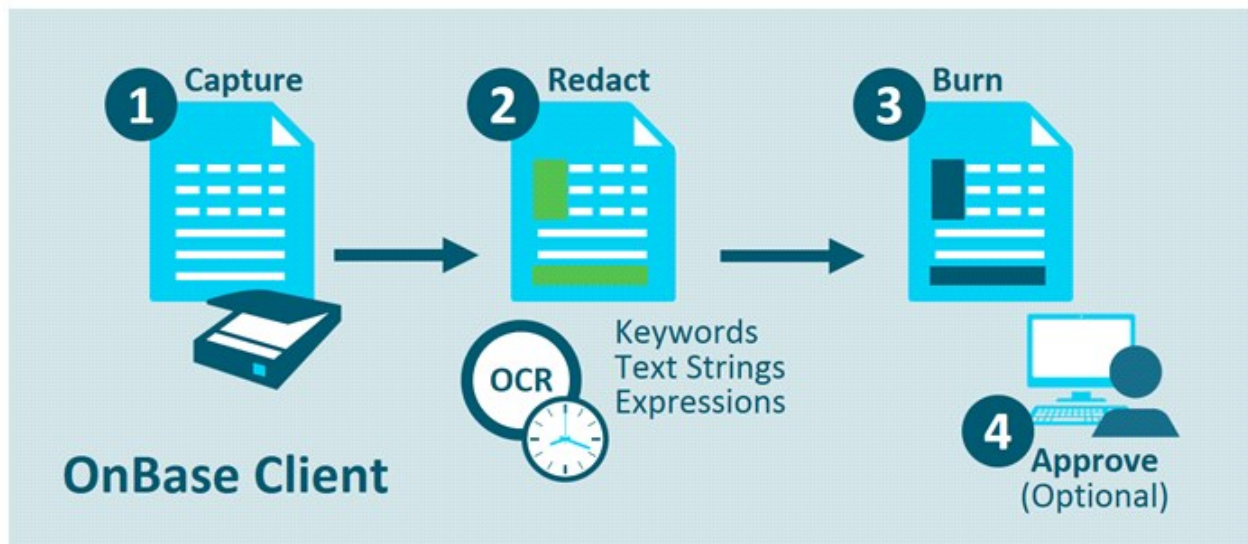
SUMMARY

Automated Redaction expands the document and data security within OnBase by evaluating selected documents for sensitive information. Private information can be detected and securely removed from image documents in a consistent and automated way. Using character recognition, pattern analysis or configured zones, every page of a document is evaluated for information that should be removed. Documents can be placed for review before being permanently redacted. Private or confidential information cannot be viewed on the redacted image documents, even when exported outside of your OnBase system.

BENEFITS

- **Reduces time and effort** required to obscure private or confidential information on unstructured documents.
- **Blocks access of confidential data**, originally viewable on the documents.
- **Safeguards confidential information** from those who do not need it, even when documents are shared outside of OnBase.
- **Lessens risk of redaction error** or missed redactions, by automatically using OCR technology to evaluate a document.
- **Eliminates the burden of managing additional applications** to perform redaction.

DESIGN



Redactions are configured by Document Type, using defined character strings or regular expressions. Image documents can be processed in bulk or in an ad-hoc manner. The processor places Pending Redaction Note annotations on the document in the review window. Once a user reviews the document in the Client, and approves the document redactions, they are permanently burned into the image so that the selected text is no longer viewable. The redaction process can also be automated, without user review.

APPLICATIONS

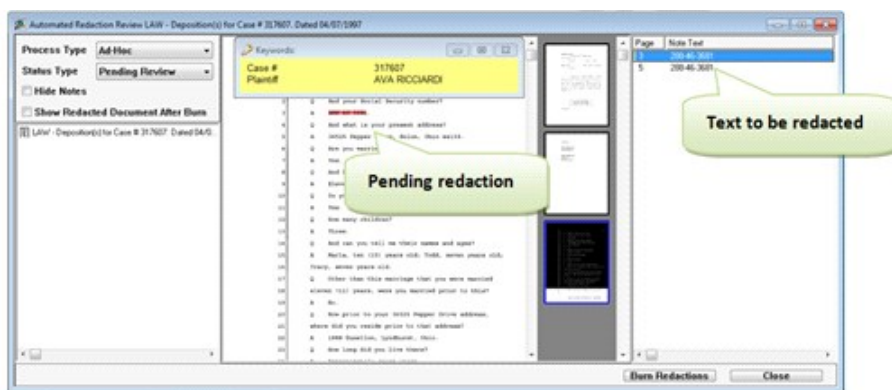
Government Agencies – Organizations need to make sure they don't release private information. Automated Redaction provides the ability to select documents and automatically have them reviewed by the OCR engine for information that needs to be redacted, based on Document Type. Documents can then be securely shared.

Legal Documents and Litigation – Documents often need to have private information removed to prevent disclosure without appropriate consent. Automated Redaction can save hundreds of hours of reviewing and manually redacting documents. This reduces the cost of the redaction effort and speeds the availability of documents to legal teams.

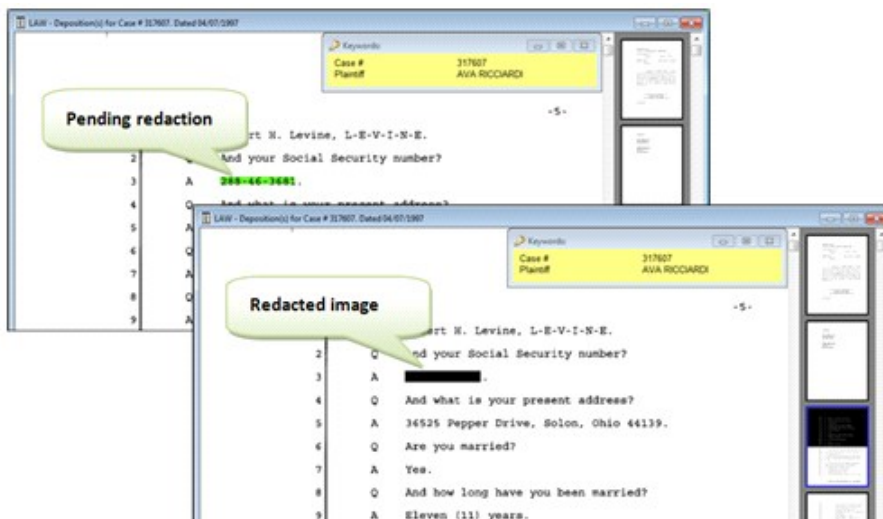
KEY FEATURES

- Detects Keyword values, specific text strings or patterned regular expressions assigned by Document Type.
- Documents can be reviewed by a user for correctness before permanent redaction occurs.
- Documents are processed in bulk, or can be performed in an ad-hoc manner.
- Securely redacts documents by burning-in each redaction over the detected information on the page.
- Supports both image and PDF files. PDF documents will create a new redacted image file.

INTERFACE



Documents pending review show the pending redaction as well as the text that will be removed.



The redaction document viewed before (with identified text highlighted for review) and after redaction.

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