

# ONBASE

## BAR CODE RECOGNITION SERVER

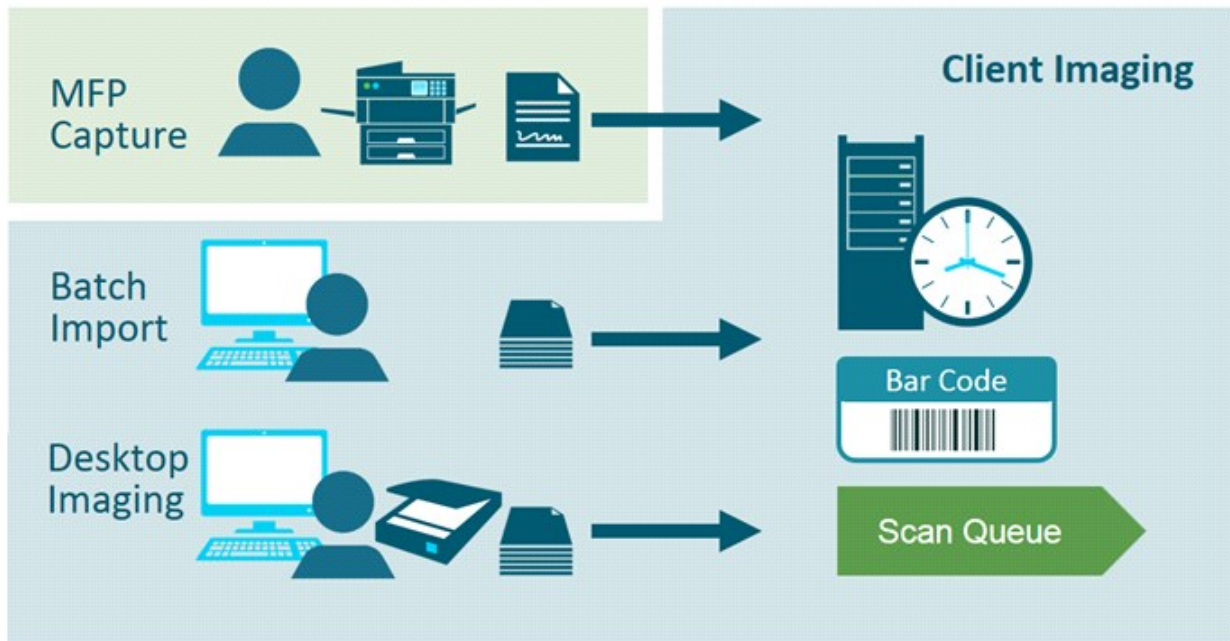
### SUMMARY

The OnBase Bar Code Recognition Server provides the capability for a single workstation to provide bar code recognition for several or many scan stations. Bar codes are used to automatically separate, classify, and index the documents within scanned batches, reducing the need for manual data entry and eliminating user error. This provides the capability to utilize bar codes for document indexing across an organization without needing to purchase Production Document Imaging licenses for each scan station.

### BENEFITS

- **Provides automatic document indexing using bar codes** for documents scanned with any Desktop Imaging license.
- **Reduces overall software cost** by using a single instance of the bar code recognition engine.
- **Adds bar code recognition for non-production scan stations** by sending documents to a batch for processing.

### DESIGN



The Bar Code Recognition Server must be licensed on a Client Workstation. The workstation can then automatically process the batches arriving from several scanning workstations. Sending workstations can include those using Desktop Document Imaging, batch sweep, and the Integration for ScanSnap fi-6010N Network Scanners. The Bar Code Recognition Server utilizes the OnBase bar code recognition engine. Batches are sent to the Awaiting Bar Code Processing queue, based on a processing option assigned to the Scan Queue.

### APPLICATIONS

**Remote Locations** – Organizations pushing out responsibility for scanning documents to many disparate locations, can

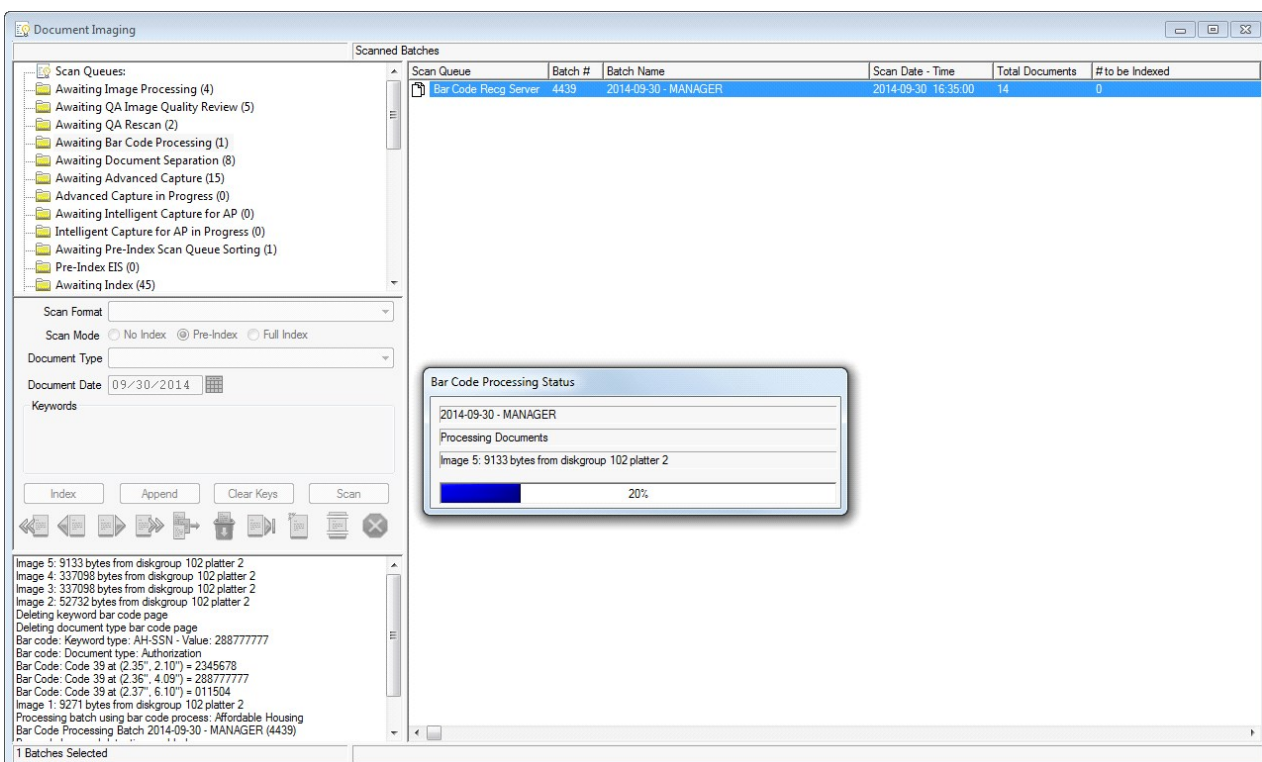
simplify the process by providing bar code recognition centrally, after batches are uploaded to OnBase. This simplifies the scanning process at each location, and still maintains a high level of automated indexing from the central location.

**Insurance** – Agencies using the Integration for Fujitsu fi-6010N Network Scanner for scanning documents at source locations configure the upload to send those documents to a Scan Queue. Once uploaded, the bar codes can be read, before they progress to OnBase Workflow, where the values are evaluated and used for processing claims.

## KEY FEATURES

- Supports 14 different bar code types including 2D type bar codes, without the need for 3rd party software.
- Bar code processing can be automated by setting up a schedule, background processing, or manual initiation.
- Enables automated indexing via bar code recognition for any module sending documents to a scanned batch.
- Also reads smart bar code cover sheets created with the OnBase Bar Code Generator.
- Provides Bar Code Recognition for batches brought in via sweep or from Desktop Document Imaging licenses.

## INTERFACE



*Bar Code Recognition Server workstation with license registered*

Learn more at [Community.Hyland.com](http://Community.Hyland.com)

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